

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE 12/9/2014	(3) CONTACT/PHONE Dan Buckshi - County Administrative Officer 805-781-5011	
(4) SUBJECT Request to approve an employment agreement with Julie Paik as the Director of Child Support Services. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve the attached Employment Agreement with Julie Paik to serve as the County's Director of Child Support Services.			
(6) FUNDING SOURCE(S) FC 134 – Department of Child Support Services	(7) CURRENT YEAR FINANCIAL IMPACT \$162,884	(8) ANNUAL FINANCIAL IMPACT \$162,884	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW This item was prepared by the Administrative Office <input type="checkbox"/>			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Administrative Office
Dan Buckshi - County Administrative Officer

DATE: 12/9/2014

SUBJECT: Request to approve an employment agreement with Julie Paik as the Director of Child Support Services.
All Districts.

RECOMMENDATION

It is recommended that the Board approve the attached Employment Agreement with Julie Paik to serve as the County's Director of Child Support Services.

DISCUSSION

In September 2014, the County initiated a recruitment process for the Director of Child Support Services. Historically, the Director of Child Support Services has acted as the Department's attorney as well as the Department Head. The County preferred to maintain this structure with a new Director, as it has resulted in cost savings and operational efficiencies over the years. The recruitment targeted current Child Support Services Directors and Deputy Directors across the State who also held a law degree. The recruitment and selection process involved an extensive review of the top four candidates. The top two candidates met with stakeholders as well as with the County Child Support Services Staff.

Ms. Paik comes to the County with significant experience and background in Child Support Services. She holds a Bachelor of Arts degree from the University of Irvine and a Juris Doctor from Georgetown University Law Center in Washington D.C. Ms. Paik has over 12 years of Child Support Services experience in California. Most recently, she served as Director and Chief Legal Attorney for Sonoma County, which was ranked as a top ten performing County in 2013. Ms. Paik also served as a Family Law Facilitator with the Los Angeles Superior Court and is an active Board Member of the United Way. Pending Board approval of the attached contract, Ms. Paik will begin her employment with the County as the Director of Child Support Services on December 15, 2014.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed and approved the agreement as to legal form and effect. The Human Resources Department managed the recruitment process. Representatives from various County departments, as well as community stakeholders, participated in the recruitment and selection process.

FINANCIAL CONSIDERATIONS

The annual salary range for the Director of Child Support Services is set at \$134,014 - \$162,884. Ms. Paik will start at step five of the salary range, which equates to \$13,573 per month (\$162,884 for the year) and is roughly equivalent to her salary at Sonoma County. Ms. Paik will receive the standard benefit package for appointed department heads. The total compensation, including salary and benefits will be approximately \$249,026. Sufficient funds exist in the FC 134 – Department of Child Support Services' budget to cover these expenses.

RESULTS

The appointment of Julie Paik to the position of Director of Child Support Services an important vacancy with a highly qualified individual.

ATTACHMENTS

Attachment 1 – J. Paik Employment Agreement